



**APPLICATION FOR ATHLETIC ELIGIBILITY FOR STUDENTS
 HAVING J-1 OR F-1 STATUS
 OR NON U.S. STUDENT ATHLETIC ELIGIBILITY FOR
 STUDENTS NOT HAVING J-1/F-1 STATUS**

*STUDENT IS NOT ELIGIBLE UNTIL RULING IS ISSUED BY THE RULING OFFICER.
 INCOMPLETE OR ILLEGIBLE FORMS WILL BE RETURNED WITHOUT PROCESSING.
 PRIOR TO COMPLETION, MEMBER SCHOOL SHOULD PRINT THE MOST RECENT COPY OF BYLAW 7
 FROM THE KHSAA WEBSITE WITH UP TO DATE PROVISIONS AND INTERPRETATIONS. THE BYLAW IS
 LOCATED AT https://khsaa.org/common_documents/handbook/bylaws.pdf*

**INSTRUCTIONS FOR COMPLETING FORM GE08
 FOR BOTH J-1 or F-1 VISA STUDENTS AND NON-US STUDENTS NOT HAVING J-1 or F-1 STATUS**

1. Complete Section 1 of this form
2. The KHSAA member school shall ensure that all parts of this form are complete and legible, and all required attachments are included.
3. The form will be reviewed by the Commissioner's office and a ruling will be issued.
4. For processing, allow a minimum five (5) working days to ensure time for verification of the data and be mindful that in accordance with the Due Process Procedure, the Ruling Officer has thirty (30) days to rule, and additional time if investigation is necessary.
5. Only the Principal and/or Designated Representative of a member school may inquire as to the processing status of the form.
6. The waiver of Bylaw 7 does not in and of itself declare the student eligible. It is the responsibility of the member school to verify that the student is eligible according to all other bylaws.
7. No verbal statement in addition to or in contradiction to these materials shall apply.
8. If an aggrieved party is dissatisfied with the decision; an appeal may be taken in the manner set forth in the KHSAA Due Process Procedure

FOR J-1 or F-1 VISA STUDENTS

9. Complete Section 2 of this form for any student with J-1 or F-1 status (VISA) who initially enrolls into a KHSAA member school and desires participation in sports within the first year of enrollment at a KHSAA member school.
10. Please refer to KHSAA Bylaw 7 and the interpretations of this rule on the KHSAA website, for the specific provisions regarding Non-domestic student eligibility.
11. Special notice should be taken to the restrictions on members of the coaching staff at the KHSAA member school.
12. Students who are "direct placements" shall not be granted a waiver of the one-year period of ineligibility as a J-1 or F-1 student.
13. Agencies currently approved in accordance with Bylaw 7 for students on a J-1 Education VISA are listed on the KHSAA website at <https://khsaa.org/resources/CSIET/2023-2024-Certified-Programs-J1.pdf>, and approved F-1 VISA agencies are listed on the KHSAA website at <https://khsaa.org/resources/CSIET/2023-2024-Certified-Programs-F1.pdf>

FOR NON-U.S. STUDENTS NOT HAVING J-1 or F-1 STATUS

14. Complete Section 3 of this form for any student who is not from the United States or the District of Columbia and does not have J-1 or F-1 status (VISA) and who initially enrolls into a KHSAA member school and desires participation in sports within the first year of enrollment at a KHSAA member school.

SECTION 1

Student Name			
Date of Enrollment at Receiving School. This is not speculative, but the date per the records of the receiving school district			
Name of KHSAA Member Receiving School			
Current Grade in school		Birth Date	
		Age (as of this date)	
1	Has this student previously been an exchange student in another state or in Kentucky?	YES	NO
2	Has this student previously participated in interscholastic athletics in the United States? (IF SO, PROVIDE DETAILS IN BOX 43)	YES	NO
3	Has this student graduated from high school in their home country?	YES	NO
4	Does the school or student have a complete transcript of records that has been translated in English prior to the request?	YES	NO
5	Who specifically paid any of the tuition or fees required to attend this school?		
6	Street Address of this student and host family while attending the Receiving School, and day-time phone number (use 911 address, do not use PO Box) .		
7	Does the student's host family at the address in line 6 include any member of any coaching staff at this school?	YES	NO
8	Name of the persons with whom this student lives with at the address listed in Question 27 and relationship to the student		
9	In what school district or defined school attendance area is the address listed in Question 13?		
10	Date the student and family moved to address listed in Question 27		
11	Amount of tuition and fees charged to this student?		
12	Who specifically paid the travel fees for the student?		
13	Has this student attended any other schools in the United States (if so, please list each school and the dates attended)?		

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14	What was the last date this student was enrolled at their previous school?	
15	Address of this student and family while attending any former school in the United States (if applicable), including the name or persons with whom this student lived and relationship to the student	

SECTION 2

Only complete questions 16-26 if you are applying for a waiver of the Bylaw according to section 2 (J-1) or 3 (F-1) status.

16	Is this student being placed under the auspices of an approved student exchange program agency?	YES	NO
17	Is this the student's first and only year as an exchange student?	YES	NO
18	If being placed under the auspices of an approved student exchange program (agency), what is the name of that program (agency)?		
19	Has the member school verified that the agency in question 11 has been approved for the current year based on the listing cited in line 13 of these instructions?	YES	NO
20	Is this student in compliance with all United States Immigration and Naturalization Service Regulations?		
21	What type of VISA does the student possess?	J-1	F-1
22	If the student is in possession of a J-1 VISA and the answer to question 18 was J-1, was this student a "direct placement"? For the purposes of this bylaw, "direct placements" are those placements in which either the student or the sending organization in the foreign country is a party, including school personnel that arranges for the student to attend a particular school or live with a particular host family.	YES	NO
23	If the student is in possession of an F-1 VISA and the answer to question 18 was F-1, was this student a "direct placement"? For the purposes of the F-1 visa, a "direct placement" is one who is known to be trying out for/to play an interscholastic varsity sport, or for whom participation in athletics was a known motivating factor at the time of application.	YES	NO
24	If the student is in possession of an F-1 VISA and the answer to question 18 was F-1, list the name of the local school district SEVP (SEVIS) representative.		
25	If the student is in possession of an F-1 VISA and the answer to question 18 was F-1, list all positions within the school/system of the person listed in line 24.		
26	If the student is in possession of an F-1 VISA and the answer to question 18 was F-1, is the individual in line 24 a member of the coaching staff (any team), athletic staff (any team) or a representative of the athletic interests of the school?	YES	NO

SECTION 3

Complete questions 27-28 and any applicable questions in 29-37 if you are applying for a waiver of the Bylaw according to section 5, Foreign Student Not Coming Through Exchange Programs. Additional written documentation may be required to process this form.

27	School is requesting a waiver of the one year period of ineligibility due to exception (check one)		
	a) Entire Family Relocation	Other (detail below or attach letter with complete situation details)	
	b) Refugee/Political Asylum (attach copy of refugee designation by U.S. Department of State)		
28	What type of Non-Education VISA does the student possess? IF J-1 OR F-1, SCHOOL SHOULD DISCONTINUE WITH SECTION 3 AND COMPLETE SECTION 2 OF THIS FORM.		

Complete question 29 if you are applying for a waiver of the Bylaw according to section 6, subsection (a), Entire Family Relocation. Additional written documentation may be required to accompany this form.

29	Has the sending school verified that the entire family unit of the enrolled student has made the number and fully answered all of the questions regarding residence in lines 1-15?	YES	NO
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Complete questions 30-31 if you are applying for a waiver of the Bylaw according to section 2, subsection (b), Refugee/Political Asylum. Additional written documentation may be required to accompany this form to verify the circumstances surrounding the relocation which might include sales documents, contracts or rental agreements.

30	Is this student relocation due to a declaration of asylum or seeking refuge due to an acknowledged conflict? (A COPY OF THE VISA, PASSPORT, OR OTHER RELEVANT DOCUMENTATION MAY BE REQUESTED IN ADDITION TO THE COPY OF THE REFUGEE DESIGNATION FROM THE U.S. DEPARTMENT OF STATE)	YES	NO
31	Relationship of the persons listed in Question 8 to the student		

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Complete questions 32-35 if you are applying for a waiver of the Bylaw according to section 6 and neither subsection (a) or (b) is applicable. Use line 36 of submit additional written documentation as needed for the ruling officer.

32	Is this student enrolled in the receiving school without a VISA been issued and for some other reasons (I-20 designation, etc.)	YES	NO
33	If the student is in possession of an I-20 without a VISA having been issued, list the name of the local school district SEVP (SEVIS) representative		
34	If the student is in possession of an I-20 without a VISA having been issued, list all positions within the school/system of the person listed in line 33.		
35	If the student is in possession of an I-20 without a VISA having been issued, is the individual in line 33 a member of the coaching staff (any team), athletic staff (any team) or a representative of the athletic interests of the school?	YES	NO

Use line 36 to describe any usual or special circumstances surrounding this situation

36	
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INCLUDE/ATTACH ANY DOCUMENTATION THAT IS REQUESTED OR THAT THE MEMBER SCHOOL FEELS IS RELEVANT TO THE CONSIDERATION OF THE WAIVER.

NOT VALID WITHOUT SIGNATURE PAGES

STUDENT CERTIFICATION

I attest that the information provided to the member school is accurate, and acknowledge that failure to provide complete and accurate information could lead to ineligibility of the student-athlete in question.
I understand that if the waiver of the one-year period of ineligibility is granted, this student shall not be eligible for more than one year of athletic participation under any circumstances.
I understand that if the waiver of the one-year period of ineligibility is granted, that changing schools during the first year will be reviewed under the guidelines of Bylaw 7 and a new ruling issued.
I understand that if the waiver of the one-year period of ineligibility is granted, that changing schools will be reviewed under the guidelines of Bylaw 6 and a new ruling issued.

Student Signature		Date	
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HOST FAMILY CERTIFICATION

I attest that the information provided to the member school is accurate, and acknowledge that failure to provide complete and accurate information could lead to ineligibility of the student-athlete in question.
I understand that if the waiver of the one-year period of ineligibility is granted, this student shall not be eligible for more than one year of athletic participation under any circumstances.
I understand that if the waiver of the one-year period of ineligibility is granted, that changing schools during the first year will be reviewed under the guidelines of Bylaw 7 and a new ruling issued.
I understand that if the waiver of the one-year period of ineligibility is granted, that changing schools will be reviewed under the guidelines of Bylaw 6 and a new ruling issued.

Custodial Parent Signature		
Host Family Signature		
Date	Signature	Daytime Phone
Email Address (for data gathering purposes only, no rulings can be made via electronic mail)		

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MEMBER SCHOOL SIGNATURES AND CERTIFICATIONS

As Principal or Designated Representative of this KHSAA member school, I hereby verify that this student meets all eligibility rules and regulations as promulgated; hereby certify that the student was not recruited for athletic purposes by any official or unofficial representative of the school and that the placement of this student in this school was random as required by Bylaw 7.

As Principal or Designated Representative of this KHSAA member school, I also verify that no members of the coaching or athletic staff (paid or unpaid) at the KHSAA member school or school system at which participation is desired has had no role in the entry into school including acting as SEVP (SEVIS) local contract or registrar for an F-1 student;

It is the recommendation of the undersigned Principal or Designated Representative that the period of ineligibility for transferring students (one year from the date of enrollment) is waived and that he/she be declared eligible immediately to represent my school in interscholastic athletics;

I understand that if the waiver of the one-year period of ineligibility is granted, this student shall not be eligible for more than one year of athletic participation under any circumstances.

I understand that if the waiver of the one-year period of ineligibility is granted, that changing schools during the first year will be reviewed under the guidelines of Bylaw and a new ruling issued.

I understand that if the waiver of the one-year period of ineligibility is granted, that changing schools will be reviewed under the guidelines of Bylaw 6 and a new ruling issued.

I understand that even if qualifying for a waiver, the student may be ineligible under the provisions of Bylaw 7, Sec. 3 (Specific Restrictions).

I hereby certify that the information provided on this form is true and accurate to the best of my ability.

As Principal or Designated Representative of this KHSAA member school, I hereby verify that this student meets all eligibility rules and regulations as promulgated; hereby certify that the student was not recruited for athletic purposes by any official or unofficial representative of the school.

It is the recommendation of the undersigned Principal or Designated Representative that the period of ineligibility (one year from the date of enrollment) is waived and that he/she be declared eligible immediately to represent my school in interscholastic athletics at the varsity level.

I understand that if the waiver of the one-year period of ineligibility is granted, that changing schools during the first year will be reviewed under the guidelines of Bylaw 7 and a new ruling issued.

I understand that if the waiver of the one-year period of ineligibility is granted, that changing schools will be reviewed under the guidelines of Bylaw 6 and a new ruling issued.

I understand that even if qualifying for a waiver, the student may be ineligible under the provisions of Bylaw 7, Sec. 3 (Specific Restrictions).

I hereby certify that the information provided on this form is true and accurate to the best of my knowledge.

Principal / Designated Representative Signature and Position			
Print Name of Person Signing			
Date		Signature	Daytime Phone
Email Address (for data gathering purposes only, no rulings can be made via electronic mail)			

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